

VIRTUAL WORKSHOP GUIDELINES

Thank you very much for joining us for this virtual workshop. Please follow the guidelines below to ensure that each session goes smoothly.

- All teaching will be via Zoom. Please plan on having a computer or tablet with internet access and a functioning camera and microphone.
- Please prepare your materials and set up prior to the workshop. Plan on joining the Zoom session a minute or two before the start time. Each session will begin promptly at its scheduled time.
- Please keep your cameras on throughout each session's duration and follow the directions of each instructor in regards to muting or unmuting your microphone.
- In addition to Zoom, the workshop will also be facilitated using Mural. Students will be expected to photograph and upload their work to Mural for instructor review. Prior to the workshop beginning, please make sure you have a working camera and adequate lighting in order to take images of your work.
- All classes will be filmed and available in a timely manner following each session for future reference.
- Each student will be able to choose an exercise during the workshop, which will be taught in breakout groups by individual instructors.
- Please utilize Zoom's Chat function as encouraged to leave relevant questions or comments for the instructors.
- Please use your first and last name in your User ID so that instructors can easily identify you.
- Please plan to attend the duration of each session in order to receive credit for attending the workshop.